

North West Scarborough Local Immigration Partnership

Management Committee - Minutes

Date: May 10th 2011

Location: ACSA – 4155 Sheppard Ave. (upstairs Boardroom)

Attendees: Jorge Silvestri (Working Committee 2), Maria Herrera (Working Committee 3), Laura Harper (Working Committee 4), Frank Chu (Working Committee 5), Mani Mahadeva (NWS LIP), Rezwan Karim (NWS LIP), Michelle Davis (NWS LIP)

Welcome & Introduction

- Brief introduction of all participants
- Hanifa Kassam sends her regrets (Working Committee 1)
- Jorge Silvestri is the chairperson for today's meeting

Review and Finalize the Terms of Reference of LIP Council (content, consistency and length)

- Members give feedback on the overall project ToR (please see revised Draft ToR)

Review and finalize the Management Committee Guideline

- Decision was made to not edit the separate ToR for the Management Committee as the overall project ToR is sufficient and thorough

Working Committee Outcomes

- Review of the outcomes and support needed by each Working Committee (please see the Working Committee Outcomes Summary)
- It was suggested to discuss possibly advocating with funders to consider funding applications from service agencies for mental health (counseling support) projects, under health related funding challenges
- The Management Committee will send their feedback on the summary by May 13th 2011 before sharing with the Partnership Council members

Discuss and agree on role of the Employment Service Consultant

- Tom Zizys has been hired as the employment service consultant based on his past experience and expertise in similar work with LIP initiatives
- The consultant will be conducting interviews with employers and business associations, as well as researching employment trends of the NWS area
- The main focus will be to enhance professional field job placements and mentorships, and gaining knowledge of how to better match newcomers to lasting careers
- An added element of how agencies can outreach to employers needs to be in place as part of the employment service consultants role
- Building a relationship with employers, agencies can provide cultural sensitivity or awareness training
- More ways for agencies to add value to employers needs to be explored

Training programs for front line staff

- Hong Fook will be conducting mental health training May 31st and July 1st. There will be 12 spots available for member agencies of NWS LIP.
- Elizabeth Fry will be conducting training on criminal justice issues and LIP plans to organize this in July
- Toronto Police Services will be conducting a training on police and community safety
- Training will be organized related to housing issues and tenants rights during this year. Scarborough Housing Help Centre will conduct this training program.
- OCSAI organized advanced training on financial management in which the LIP will share this information with member agencies once finalized

LIP logo and Website

- Participants reviewed and accepted final LIP logo

Next Management Committee meeting: July 12th 2011 10am -12pm at ACSA (Boardroom)