

North West Scarborough LIP

Working Committee 2: Education, Training and Employment

Work Plan: April 2011 – March 2012

Expected outcome of the year	Critical Activities	Milestones (Measure of Success)	Who will do it?	Support needed	Timeline			
					Q1	Q2	Q3	Q4
Opportunities for professional skills development increased	▪ Create an inventory of institutions in Toronto that provide different skills development training programs	Inventory of Institutions and training program is in place	Working Committee	LIP Staff	x	x		
	▪ Coordinate and support ongoing skills development training that match with the current labour market	Number of training program supported by LIP Working Committee	Working Committee	Information sharing	x	x	x	X
Relationship among employment agencies is improved	▪ Work closely with existing employment networks to exchange knowledge and labour market information	Meetings held with lead agencies or network body	ACCES	Rezwan	x	x		
	▪ Promote information sharing among member agencies	Discussions among employment agencies conducted	Working Committee		x	x	x	x
Mechanism is in place to engage potential employers	▪ Identify and Connect Leading HR recruiting agencies	HR recruiting agencies connected and engaged	Rezwan	Consultant	x	x		
	▪ Conduct discussions with selected employers/ business associations	Discussion with selected businesses & employers held	TESS (Neelu), Rezwan	Consultant	x	x		
	▪ Support ongoing job fairs and community fairs	Number of community fairs/ job fairs supported	Working Committee	LIP Team	x	x	x	x
	▪ Identify suitable approaches to engage potential employers	Recommendations to engage employers is in place	TESS - Neelu			x		
Access to volunteering and placement opportunities in professional fields are improved	▪ Connect with colleges and universities to work cooperatively in relation to volunteer/placement	Meetings with educational institutions held	TDSB, MNLCT	City of Toronto, Rezwan		x	x	
	▪ Explore the possibility of connecting with different sectors to provide more professional placement/ volunteering	Sectors identified Approach to engage sectors identified	TDSB, MNLCT	Rezwan		x	x	x
Strategies are developed to increase pool of mentors from different	▪ Discussion with employment agencies and educational institutions (for recent graduates) to explore the needs for mentors in different sector	Discussions with employment agencies and educational institutions is held Needs assessment is conducted	Working Committee	LIP team		x	x	
	▪ Connect with TRIEC to get support to	Discussions held with TRIEC and	ACCES	Rezwan			x	x

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professional backgrounds	improve existing mentorship program	outcome is shared						
	▪ Awareness campaign to promote mentorship	Awareness campaign conducted	MNLCT	Working Committee			x	x
Re-assessment of language training needs is completed	▪ Review the recent changes in language training programs in NWS	Discussions held with all language providers in NW Scarborough	MNLCT, TDSB, TCDSB	YMCA		x		
	▪ Share findings with member agencies for better cross referrals	Mechanism is in place to share information and optimize the use of resources	MNLCT, TDSB, TCDSB	YMCA			x	x