

North West Scarborough Local Immigration Partnership

Working Committee # 2: Employment, Education & Training - Minutes

Date: April 19th 2011

Location: Mennonite New Life Centre of Toronto - 2600 Birchmount Rd., Unit A/B

Attendees: Jorge Silvestri (Mennonite New Life Centre of Toronto), Helenna Huang (Acces Employment), Neelu Nagi (Toronto Employment Services), Mhalakshmi Samiappan (Community Resident), Karen Evans (TDSB), Mani Mahadeva (NWS LIP), Rezwan Karim (NWS LIP), Michelle Davis (NWS LIP)

Purpose of the Meeting

1. Select a member for Management Committee
2. Review areas of action for the for Year 1 and identify activities to be accomplished in first quarter
3. Assign responsibilities and develop specific timelines

Introduction and objective of the meeting

- Mani breaks down the Working Committee structure going forward in the Implementation phase
- Presents the work plan for WC# 2 for April 2011 to March 2012

Select a lead

- Members elect and nominate a chair
- Mani explains the chairperson's position to represent in the Management Committee
- Jorge Silvestri is nominated as the Management Committee representative for WC# 2

Review the activities to be undertaken by the Committee

- Mani asks participants to review the WC# 2 work plan

Develop specific timeline and responsibilities

- (Refer to WC #2 Work Plan)

Select activities and set milestone for each activity of the first quarter

- (Refer to WC #2 Work Plan)

Any other matters (Future meeting dates)

- Confirmed WC #2 meetings: May 17th 2011 at 39 Highbrook Drive (Highbrook Learning Centre), June 20th 2011 at 2100 Ellesmere Road - Suite 250 (Access Employment), August 23rd 2011 at 2600 Birchmount Road - Unit A/B , October 24th 2011 (TBA), January 24th 2012 (TBA) (all meetings will be scheduled from 10am – 12pm)