

North West Scarborough Local Immigration Partnership

Working Committee # 3: Health & Wellness - Minutes

Date: April 19th 2011

Location: Scarborough Centre for Healthy Communities – 4002 Sheppard Ave. E – Suite 401

Attendees: Mano Churyasrichandra (Community Resident), Amy Botor (Hong Fook Mental Health), Lucetta Lam (Hong Fook Mental Health), Maria Herrera (Toronto Public Health), Anne Crasto (Scarborough Centre for Healthy Communities), Seema Javaid (Muslim Health Centre), Seemi Khan (The Scarborough Hospital), Stephanie Yin (Aisling Discoveries)

Purpose of the Meeting

1. Select a member for Management Committee
2. Review areas of action for the for Year 1 and identify activities to be accomplished in first quarter
3. Assign responsibilities and develop specific timelines

Introduction and objective of the meeting

- Mani breaks down the Working Committee structure going forward in the Implementation phase
- Presents the work plan for WC #3 for April 2011 to March 2012

Select a lead

- Members elect and nominate a chair
- Mani explains the chairperson's position to represent in the Management Committee
- Maria Herrera is nominated as the Management Committee representative for WC #3 until August

Review the activities to be undertaken by the Committee

- Mani asks participants to review the WC #3 Work Plan

Develop specific timeline and responsibilities

- (Refer to WC #3 Work Plan)

Select activities and set milestone for each activity of the first quarter

- (Refer to WC #3 Work Plan)

Any other matters (Future meeting dates)

- Confirmed WC #3 meetings: June 29th 2011, August 31st 2011, October 26th 2011, January 25th 2012 (all meeting will be 10am – 12pm, with locations TBA)