

# North West Scarborough Local Immigration Partnership

## Working Committee # 4: Community Engagement & Social Inclusion - Minutes

**Date:** April 21<sup>th</sup> 2011

**Location:** ACSA - 4155 Sheppard Ave. East (Boardroom upstairs)

**Attendees:** Artan Spahui (Polycultural Immigrant Community Services), Ralph Gain (Youth Link), Cynthia duMont (West Scarborough Neighbourhood Community Centre), Laura Harper (Action for Neighbourhood Change), Ping Hu (Community Resident), Lucy Ren (Community Resident), Adair Heath (City of Toronto), Yvonne Ma (Chinese Family Services of Toronto), Mani Mahadeva (NWS LIP), Rezwan Karim (NWS LIP), Michelle Davis (NWS LIP)

### Purpose of the Meeting

1. Select a member for Management Committee
2. Review areas of action for the for Year 1 and identify activities to be accomplished in first quarter
3. Assign responsibilities and develop specific timelines

### Introduction and objective of the meeting

- Mani breaks down the Working Committee structure going forward in the Implementation phase
- Presents the work plan for WC #4 for April 2011 to March 2012

### Select a lead

- Members elect and nominate a chair
- Mani explains the chairperson's position to represent in the Management Committee
- Laura Harper nominated as the Management Committee representative for WC #4 for 3 months

### Review the activities to be undertaken by the Committee

- Mani asks participants to review the WC #4 Work Plan

### Develop specific timeline and responsibilities

- (Refer to WC #4 Work Plan)

Select activities and set milestone for each activity of the first quarter

- (Refer to WC #4 Work Plan)

Any other matters

Template for inventory was worked on by Committee members present and will be completed by Cynthia for May 6<sup>th</sup> 2011 and will be sent to WC #4 members for their review

Confirmed WC #4 meetings:

- June 23<sup>rd</sup> 2011 at ACSA, September 8<sup>th</sup> 2011 at ACSA, October 27<sup>th</sup> 2011 at ACSA, January 26<sup>th</sup> 2012 at ACSA (all meetings will take place 10am – 12pm)