

Management Committee Meeting - Minutes

Date: July 12th 2011

Location: ACSA – 4155 Sheppard Ave. (upstairs Boardroom)

Attendees: Mei Tin Lee (CICS), Hanifa Kassam (ACSA), Maria Herrera (TPH), Mani Mahadeva (NWS LIP), Rezwan Karim (NWS LIP), Michelle Davis (NWS LIP)

Introductions & Welcoming

Progress made by Working Committee's

- Rezwan briefs participants on the June's WC meetings (see "June 2011 Working Committee Updates" document)

Management Committee feedback:

- Connect with unions function in Scarborough. Ex: Electrician Union, Engineer Association, and TRIEC
- Connect with the City-wide LIP to get some contacts of employers
- There's still an issue with connecting to employers – suggestion to open the conversation to all PC members individually to uncover their connections
- It will be useful to include employers from different sectors
- Some of the PC member agencies such as Scarborough Hospital, who are potential employers, can be interviewed
- The collected information should be used to build the capacity of the employment agencies further - clarify as to the added value to employers of different sectors
- LIP has connected with TRIEC - Currently they are not in a position to expand partnership with any employment agencies for internship placement due to resource limitations. Still we can invite them to share best practices.
- Community Resources Centre of Toronto (CRCT) recently published a guide to navigate mental health services
- Further research on services not available in north west Scarborough - Benchmark to be set for unavailable, hidden or underserved communities and services – Ex: Services Available & Moderately Accessible, Available & Less Accessible, and Not Available
- Service mechanisms for food banks are already in place - Daily Bread funds different organizations to serve in specific areas by postal codes, except Halal food and vegetarian food banks, etc.
- Connect with Daily Bread and other big suppliers of local food banks to obtain more information
- Need to connect with furniture and clothing banks separately

Discussion on the next PC meeting (August 16th)

- Theme - Capacity Development
 - Question of Sector or Community capacity building and the benefits of each
 - Also to explore the outcomes for the sector and individual organizations
 - Identify sector training needs among PC members
- Identify Guest Speakers

- United Way – Amanuel Melles or Irene Brenner
 - OCASI - (unidentified)
 - Guest speaker - needs to be inspirational, take a tiered approach, and be connected to the sector
 - Then followed by two or three presentations from sectors – Ex: Settlement sector - ACSA, Employment sector - ACCES employment, Health Sector – The Scarborough Hospital - share their experience of capacity development within their organization and its impact on their services
 - Guest speaker should have case-study success stories (get that information from PC members – health, employment, etc.)
 - Will need an open discussion opportunity at the end – success stories and challenges; how do we make capacity development a reality
- Theme for the October PC meeting
- Housing and Basic Needs

Community Launch – prep work and support

- LIP will formally introduce the redesigned website
- Members will have their booths to showcase their programs and activities
- Will be open to newcomers, residents and council members
- Provincial immigration Minister, MPs, MPPs and councilors will be invited

Possible Locations:

- Salvation Army
- CICS Gym – Mei Tin will check with the management regarding availability and charges
- Scarborough Hospital – (Birchmount campus.)

Transportation:

- Bus drop-off in partnership w/ West Scarborough Neighbourhood Community Services

Community Launch Committee:

- Maria Herrera (TPH), Ning Zhang (PICS)
- Task list to be sent to committee members

Media Coverage and promotion:

- Scarborough Mirror – costly – contact Gael or Eric
- Chinese media – contacts from Mei Tin
- PC members – through their monthly newsletters, calendars, etc.

Training program for front-line staff

- To be revisited

Any Other Matters

MCI Call for Proposal

- Grant up to \$300,000 for three years (not exceeding \$100,000/yr.)
- LIP conducted a meeting with interested PC member organizations on July 11th and devised 6 priorities and shared primary thoughts on how to proceed with the proposal - Four priority areas were selected

- 10 PC members participated
- The next meeting will take place July 19th at the Newcomer Centre - 1911 Kennedy Rd. from 9:30am – 11:30am to discuss in further detail and obtain feedback
- Another meeting will be organized during the following week to get final thoughts and input before submission of proposal.
- Final copy will be shared with Management Committee before the submission to the provincial Ministry of Citizenship and Immigration (MCI)
- Proposal submission deadline: July 29th 2011
- For details please go to the NWS LIP website: [MCI call for a proposal on Community Building through Community Partnerships – Deadline July 29th 2011 | North West Scarborough LIP](#)

Next Management Committee meeting is September 13th 2011 at ACSA – 4155 Sheppard Ave. (Upstairs Boardroom)