

Management Committee Meeting - Minutes

Date: January 17th, 2012

Time: 10am-12pm

Attendees: Mei Tin Lee (CICS), Jorge Silvestri (MNLCT), Laura Harper (ACSA), Mani Mahadeva (NWSLIP), Rezwan Karim (NWS LIP), Priya Patesar (Intern Student), Shiasta Ahmaddi (Intern Student), Michelle Davis (NWSLIP)

1. Welcome and Introduction

2. Project Updates

Draft Centre guideline

- Suggestion was to make it more general and welcoming - changes have been made
- New section added to instruct on how to make centre's more accessible to people with disability
- Also added roles and responsibilities for clients
- The centre guideline is intended to help enhance consistent treatment and service delivery.
- Options for distributing or sharing the centre guideline are:
 - o Through NWS LIP website
 - o Share among the partner organizations as a tool that can be used to orient new staff
 - o Upload to Settlementatwork.org/wiki
 - o Pass it on to the Scarborough LIP to continuously promote it.

Report on Newcomer Scams and Fraud

- Though this guideline on fraud and scams it is mainly developed for newcomers, but the information can be applied to anyone
- The draft will be shared with Working Committees during the last week of January
- The final document will need to be promoted/used by new LIP structure
- This document will also be used by the Systemic Issues and Social Change Working Committee that works across Toronto.

Outcome of Education Roundtable

- Currently there is a gap in how prepared or ready newcomers are for the Canadian workforce expressed by employers
- The main objective of this meeting is to get a general understanding of how each participating organization is preparing newcomers to be job ready
- The Education Roundtable was attended by 5 major educational institutions: Medix School, Seneca College, Centennial College, TDSB, and TCDSB
- Discussions on the current credential systems, assessment processes and referrals and the need for a more coordinated system was identified
- Though CLARS is fairly new, still in its pilot stages, it was identified as a starting point or a learning model that could be built upon in regards to a coordinated body that deals with language assessment and referrals

- Identified issues with training regarding language and culture of the Canadian workforce
- Participants also agreed various types of educational institutes needed to gain more knowledge of all services available
- Also the need for the correct guidance and support systems for potential students
- Pathways (learner pathway) for clients are not concrete
- How can we better understand this to make the necessary connections for our clients to move them to successful employment
- The need for a follow up discussion for the Education Roundtable was identified
- The possibility for an education fair will be explored
- Some private colleges start their courses throughout the year, whereas Community Colleges are semestered
 - o Some private colleges have the reputation of promising paid placements but do not
- Students should be made aware of colleges that do not offer adequate courses or placements when looking to return to school Areas of concern
 - o The number of private colleges offering courses (can be overwhelming)
 - o Growing number of individuals seeking training but limited services
 - o Colleges are asking what the other LIP's are doing in regards to this situation
- Next steps will be to create a summary of the outcomes of the project and proposed future steps

3. LIP Transition and Moving forward

- CIC proposed structure: 4 LIP's for 4 areas within Toronto - (West, Central North, Central South and East)
 - o Each LIP will get \$400,000 for one year and will consist of 4 core staff members
 - o Discussion as to who can lead the LIP's, CIC has left it to the current LIP's in each region to decide.
 - o New structure allows for new research that has not been conducted in the past.
 - o Catholic Cross Services is going to lead (decided by the group) the East region LIP(Scarborough LIP)
 - New structure includes Partnership Council and an Immigrant Council (working side by side)
 - The Scarborough LIPs' proposal will ask for \$500,000 and 5 staff due to the large size of its catchment area and the diverse needs compared to other areas in Toronto
 - Structure will take on a purchase of service approach, were Catholic Cross Cultural Services (CCS) will hold the funds and the other agencies will work off them
 - The new LIP structure will also attempt to capture some of the neighbourhoods which currently are not covered by LIP, such as Malvern

4. Next Partnership Council and Planning for phase out of the project

- February 14th 2012 will be the next Partnership Council meeting, with location details to follow once finalized
- Discussion will be on the outcomes of the present LIP's and to get feedback on moving forward with the new structure
- Discuss general guideline and document on fraud

- On March 20th or 22nd all Scarborough LIP's will be invited to discuss what each individual LIP has accomplished and familiarize one another with the work that have been completed
 - o The suggestion is to construct a chart with 4 columns which lists the outcomes of each LIP, and look for any overlapping areas and ways to combine the commonalities